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Modern Business Statistics with Microsoft Excel David R. Anderson 2014-01-01 MODERN BUSINESS STATISTICS, 5E allows students to gain a strong conceptual understanding of statistics with a balance of real-world applications and a focus on the integrated strengths of Microsoft Excel 2013. To ensure student understanding, this best-selling, comprehensive text carefully discusses and clearly develops each statistical technique in a solid application setting. Microsoft Excel 2013 instruction, which is integrated in each chapter, plays an integral part in strengthening this edition's applications orientation. Immediately after each easy-to-follow presentation of a statistical procedure, a subsection discusses how to use Excel to perform the procedure. This integrated approach emphasizes the applications of Excel while focusing on the statistical methodology. Step-by-step instructions and screen captures further clarify student learning. A wealth of timely business examples, proven methods, and additional exercises throughout this edition demonstrate how statistical results provide insights into business decisions and present solutions to contemporary business problems. High-quality problems noted for their unwavering accuracy and the authors' signature problem-scenario approach clearly show how to apply statistical methods to practical business situations. New case problems and self-tests allow students to challenge their personal understanding. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Business Communication: Process and Product Mary Ellen Guffey 2014-01-01 BUSINESS COMMUNICATION: PROCESS AND PRODUCT, 8e, is designed to prepare students for success in today's digital workplace. The textbook presents the basics of communicating in the workplace, using social media in a professional environment, working in teams, becoming a good listener, and presenting individual and team presentations. Authors Mary Ellen Guffey and Dana Loewy also offer a wealth of ideas for writing resumes and cover letters, participating in interviews, and completing follow-up activities. Optional grammar coverage in each chapter, including a comprehensive grammar guide in the end-of-book appendix, helps students improve their English language skills. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Essentials of Entrepreneurship and Small Business Management Thomas Zimmerer 2005 Introduces the processes of new venture creation and the critical knowledge needed to manage a business once it is formed. This text offers complete coverage and a practical hands-on approach to entrepreneurship. Supported by supplementary material for the lecturer and student in both a CD-Rom and companion website.

Business Communication Essentials Courtland V. Bovee 2014-12-24 NOTE: You are purchasing a standalone product; MyBCommLab does not come packaged with this content. If you would like to purchase both the physical text and MyBCommLab search for ISBN-10: 0134088255/ISBN-13: 9780134088259. That package includes ISBN-10: 0133896781/ISBN-13: 9780133896787 and ISBN-10:0133931137/ISBN-13: 9780133931136 . Building Modern Communication Skills to Launch Your Career Business Communication Essentials equips students with fundamental skills for a career in the modern, mobile workplace. With comprehensive coverage of writing, listening, and presentation strategies in a contemporary context, this text balances basic business English, communication approaches, and the latest technology in one accessible volume. Over the last two decades, business communication has been in constant flux, with email, web content, social media, and now mobile changing the rules of the game. In the Seventh Edition, Bovee and Thill provide abundant exercises, tools, and online resources to prepare students for the new reality of mobile communications and other emerging trends, ensuring a bright start in the business world. Also available with MyBCommLab® MyBCommLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. 0134088255/ 9780134088259 Business Communication Essentials Plus MyBCommLab with Pearson eText -- Access Card Package, 7/e Package consists of 0133896781/ 9780133896787 Business Communication Essentials, 7/e 0133931137 /9780133931136 /MyBCommLab with Pearson eText -- Access Card -- for Business Communication Essentials, 7/e

Essentials of Entrepreneurship and Small Business Management Norman M. Scarborough 2018-01-05 For courses in small business management, entrepreneurship, and new venture creation and/or management. The foundation to building a successful small business Taking a practical, hands-on approach to entrepreneurship, this text equips students with the tools and critical-thinking skills needed for small business success. Now in its 9th Edition, Essentials of Entrepreneurship and Small Business Management teaches students how to successfully launch and manage a business. By dissecting case studies, examining successes and failures in the context of the market, and observing the tactics used by today's most successful small business ventures, students can develop the skills that will give them a unique advantage in a hotly competitive environment. Also available with MyLab Entrepreneurship By combining trusted authors' content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. Note: You are purchasing a standalone product; MyLab Entrepreneurship does not come packaged with this content. Students, if interested in purchasing this title with MyLab, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab Entrepreneurship, search for: 0134890434 / 9780134890432 Essentials of Entrepreneurship and Small Business Management Plus MyLab Entrepreneurship with Pearson eText -- Access Card Package, 9/e Package consists of: 0134741080 / 9780134741086 Essentials of Entrepreneurship and Small Business Management 0134743067 / 9780134743066 MyLab Entrepreneurship with Pearson eText -- Access Card -- for Essentials of Entrepreneurship and Small Business Management

Essentials of Business Analytics Bhimasankaram Pochiraju 2019-07-10 This comprehensive edited volume is the first of its kind, designed to serve as a textbook for long-duration business analytics programs. It can also be used as a guide to the field by practitioners. The book has contributions from experts in top universities and industry. The editors have taken extreme care to ensure continuity across the chapters. The material is organized into three parts: A) Tools, B) Models and C) Applications. In Part A, the tools used by business analysts are described in detail. In Part B, these tools are applied to construct models used to solve business problems. Part C contains detailed applications in various functional areas of business and several case studies. Supporting material can be found in the appendices that develop the pre-requisites for the main text. Every chapter has a business orientation. Typically, each chapter begins with the description of business problems that are transformed into data questions; and methodology is developed to solve these questions. Data analysis is conducted using widely used software, the output and results are clearly explained at each stage of development. These are finally transformed into a business solution. The companion website provides examples, data sets and sample code for each chapter.

Anatomy & Physiology 2016

Entrepreneurship

Michael Laverty 2020-01-16

Business Essentials Ronald J. Ebert 2016-01 For Introduction to Business courses. Focus on the practical skills and important developments in business The recent events in domestic and global economies are presenting unprecedented challenges, excitement, and disappointments for business--and a need for a change in Introduction to Business courses and texts. Business Essentials captures the widespread significance of these developments and presents their implications on businesses today. The Eleventh Edition includes new real-world examples and research findings, helping students to see how entrepreneurs are putting into practice the concepts that they are learning, and making this text the most current and relevant one available on the market today. Also Available with MyBizLab ® This title is available with MyBizLab--an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. NOTE: You are purchasing a standalone product; MyBizLab does not come packaged with this content. If you would like to purchase both the physical text and MyBizLab search for: 0134473639 / 9780134473635 Business Essentials Plus MyBizLab with Pearson eText -- Access Card Package Package consists of: 0134271122 / 9780134129969 Business Essentials 0134150031 / 9780134150031 MyBizLab with Pearson eText -- Access Card -- for Business Essentials

Business Start Up Essentials Jeffrey L. Jones 2009-12-10 This book is written and designed to address all aspects of starting a small business from the initial planning through the building of a strong and solid company. It provides the tools to analyze your plan prior to investing thousands of dollars and determine its possibility of success and the degree of success. On a more practical level, it walks you through what type of company to form, how to do it, how to do a business plan, financial projections, banking, company vision and culture, and other such necessary concepts and documentation. It discusses applying for your business loan, collateral packages, insurance, and many other necessary topics that have to be dealt with. There is an in depth discussion of the types of taxes to anticipate and the principles of owning and operating an entity such as a corporation or LLC. Appendixes are included to provide fast and easy research and data collection. Additionally, there is extensive data and forms on staffing, sales skills, networking skills, personnel policies, business growth, company structure and strategy and much, much more.

Let's Go India & Nepal 8th Ed Let's Go Inc. 2003-12 The Resource for the Independent Traveler For over forty years Let's Go Travel Guides have brought budget-savvy travelers closer to the world and its diverse cultures by providing the most up-to-date information. Includes: · Entries at all price levels for lodging, food, attractions, and more · Must-have tips for planning your trip, getting around, and staying safe · Expanded coverage of trekking with day-to-day trail descriptions · In-depth cultural information that offers an insider's look at life in the region · The scoop on India's swankest nightlife · Detailed maps of cities, towns, and the outdoors Featuring not-to-be-missed Experiences Cultural Connections: Master the art of Nepali cooking near Kathmandu Inside Scoops & Hidden Deals: Gather your own chai in the fields of Darjeeling Off the Beaten Path: Traverse the Himalayas on Karnali's white water Get advice, read up, and book tickets at [www.letsgo.com](http://www.letsgo.com)

U.S. History P. Scott Corbett 2017-12-19 Published by OpenStax College, U.S. History covers the breadth of the chronological history of the United States and also provides the necessary depth to ensure the course is manageable for instructors and students alike. U.S. History is designed to meet the scope and sequence requirements of most courses. The authors introduce key forces and major developments that together form the American experience, with particular attention paid to considering issues of race, class and gender. The text provides a balanced approach to U.S. history, considering the people, events and ideas that have shaped the United States from both the top down (politics, economics, diplomacy) and bottom up (eyewitness accounts, lived experience).

Essentials of Business Law Anthony Liuzzo 2012-01-09 The new, eighth edition of the Essentials of Business Law program is a practical, concise, and broad-based introduction to the vibrant field of business law. While continuing to offer all of the features that have made the seven prior editions successful, this new edition now includes, a four-color design, updated content, two new appendices, and enhanced support materials. Both the traditional areas of law, such as contracts and property, and the emerging areas of law, such as e-commerce and environmental, are covered in short, informative chapters written to capture the essence of each topic. This book has been developed for those seeking a more fundamental overview of the concepts and principles that are vital to the understanding of business law.

Essentials of Aviation Management Julie F. Rodwell 2010-06-03 With the decline in new aircraft deliveries, ownership, and facilities has come a similar decline in general aviation operations, pilot certification, and sales at fixed base operators (FBOs). It is clear that, because of the challenges faced by the industry, FBOs must be well-managed to survive. Written from the academic and practical aviation experiences of the authors, this text provides the analytical tools that will assist the manager of the aviation service business who wishes to capitalize on these challenges and opportunities. It is intended to serve both undergraduate and graduate academic audiences, as well as to be a practical reference for the individual in industry. Also included are links to additional trade and industry materials, many of which are available on the Internet from a host of professional organizations, to supplement the text.

Business Communication Essentials: Fundamental Skills for the Mobile-Digital-Social Workplace, Global Edition Courtland L. Bovee 2019-10-17 Help your students launch their careers with modern communication skills For the past two decades, business communication has been in a constant flux, with email, web content, social media, and mobile devices changing the rules of the game. Business Communication Essentials: Fundamental Skills for the Mobile-Digital-Social Workplace equips students with the fundamental skills for a career in the modern, mobile workplace. With a balance of basic business English, communication approaches, and the latest technology, the text covers writing, listening, and presentation strategies in a contemporary manner. In the 8th Edition, Bovee and Thill provide numerous exercises, tools, and online resources to prepare students for the new reality of mobile communications, and emerging trends, for a bright start in the business. The full text downloaded to your computer With eBooks you can: search for key concepts, words and phrases make highlights and notes as you study share your notes with friends eBooks are downloaded to your computer and accessible either offline through the Bookshelf (available as a free download), available online and also via the iPad and Android apps. Upon purchase, you'll gain instant access to this eBook. Time limit The eBooks products do not have an expiry date. You will continue to access your digital ebook products whilst you have your Bookshelf installed.

Economics for Business John Sloman 2018-11 Good economic decision making is fundamental to the success of business Economic decisions lie at the heart of business. Economics is all about the choices between alternatives and how to weigh up their costs and benefits. Studying this book will help you understand such choices and how to make them successfully when you take up a job or perhaps run your own business. Businesses need to make choices of what and how much to produce, what techniques to use, who to employ, what investment to make, where to locate, what markets to develop and how best to compete with rivals. Economics helps them make the right decisions. But making the right decisions depends on the economic environment in which businesses operate. For example, government policy affects business: whether through taxation, subsidies, training and education, regulation or trade policies. The economic environment is also affected by trade relations and the actions of international bodies such as the World Trade Organization (WTO) and the International Monetary Fund (IMF). Issues such as Brexit, trade deals and migration crucially affect businesses. The book shows you how. You will be studying all these issues and more in this book. It will give you the skills to advise businesses and other organisations on how best to achieve their objectives. The advice of economists is crucial to good decision making. But to give good advice requires understanding issues and assessing evidence. Studying economics helps to give you this understanding and makes you a better problem solver.

Essentials of Business Law Anthony Liuzzo 2005-08-30 The sixth edition of this popular textbook presents the most practical, most current, and only concise, broad-based introduction to the study of business law principles and practices. The material has been revised and updated to reflect recent developments in the legal field, and every chapter includes an abundance of real-world examples that illustrate the law at work. In-depth coverage of the latest issues in business law, including new coverage of technology, product liability, and employment law, is also provided. New presentation and an engaging design make the book easy to teach and understand, and the new and expanded pedagogy, with an emphasis on teachability and assessment, offers teachers and students a wealth of opportunities for enriching the learning experience. Students will come away with a clear understanding of business law topics and be able to identify, explain, and apply the principles of business law in the world around them.

Business Communication Essentials Courtland L. Bovee 2018 For courses in business communications. Students launch their careers using modern communication skills For the past two decades, business communication has been in a constant flux, with email, web content, social media, and mobile devices changing the rules of the game. Business Communication Essentials: A Skills Based Approach equips students with the fundamental skills

for a career in the modern, mobile workplace. With a balance of basic business English, communication approaches, and the latest technology, the text covers writing, listening, and presentation strategies in a contemporary manner. In the 8th Edition, Bovee and Thill provide numerous exercises, tools, and online resources to prepare students for the new reality of mobile communications, and emerging trends, for a bright start in the business. Also available with MyLab Business Communication By combining trusted authors' content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. Note: You are purchasing a standalone product; MyLab Business Communication does not come packaged with this content. Students, if interested in purchasing this title with MyLab, ask your instructor to confirm the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and MyLab Business Communication, search for: 0134890566 / 9780134890562 Business Communication Essentials: A Skills Based Approach Plus MyLab Business Communication with Pearson eText -- Access Card Package, 8/e Package consists of: 0134729404 / 9780134729404 Business Communication Essentials: A Skills Based Approach 0134827287 / 9780134827285 MyLab Business Communication with Pearson eText -- Component Access Card (1 semester)

Essentials of Business Law and the Legal Environment Richard A. Mann 2015-01-01 Packed with reader-friendly illustrations, ESSENTIALS OF BUSINESS LAW AND THE LEGAL ENVIRONMENT, 12e uses a nontechnical presentation to help your students understand the dynamics of today's legal environment for business. Covering a broad variety of key subjects and emphasizing ethical decision making, the text presents all business law topics required for success on the CPA exam. Cases are carefully summarized and integrated in order to present both recent legal issues and landmark court decisions while minimizing legal jargon. Students learn to effectively apply legal reasoning to cases and legal issues using the Issue, Rule, Application and Conclusion (IRAC) method. In addition to new Going Global features that highlight the international aspects of legal issues, the 12th Edition also includes more than 30 recent cases, updated coverage of limited liability companies and suretyship, amendments to UCC Articles, SEC rules on social media, recent U.S. Supreme Court decisions, and much more. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Essentials of Modern Business Statistics with Microsoft Excel David R. Anderson 2015-01-01 ESSENTIALS OF MODERN BUSINESS STATISTICS, 6TH EDITION provides an introduction to business statistics that blends a conceptual understanding of statistics with the real-world application of statistical methodology. Leading the business statistics market for two decades, this author team is renowned for their high-quality problems, unwavering accuracy, and signature problem-scenario approach that clearly illustrates how to apply statistical methods in practical business situations. The Sixth Edition is packed with all-new Case Problems, Statistics in Practice applications, and real data examples and exercises. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

ACCA Essentials P3 Business Analysis Revision Kit 2014 BPP Learning Media 2014-06-01 The examining team reviewed P3 Practice & Revision Kit provides invaluable guidance on how to approach the exam and contains past ACCA exam questions for you to try. It focuses on teaching you what to look for in questions and how to determine what the requirements are asking you to do. It contains many past exam questions and additional questions prepared by BPP Learning Media which reflect the scenarios and technical questions you will find in the exam.

Essentials of Health Care Finance William O. Cleverley 2017-02-15 "This trusted resource explores finance theory and its practical application in health care across a full range of facilities, from hospitals and home health agencies to skilled nursing facilities, surgical centers and private physician practices. The vast, complex nature of the U.S. health care system renders traditional approaches to finance insufficient. Importantly, Essentials of Health Care Finance couches its discussion of economics, accounting and financial topics firmly within the unique context of the health care industry. Relevant and readable, this Eighth Edition of Essentials of Health Care Finance is fully revised and updated with current, real-world examples of financial problems and solutions as well as the latest financial ratio standards. This new edition also introduces ICD-10 coding and offers comprehensive coverage of the impact of the Affordable Care Act in all relevant chapters."--

Essentials of Business Research Methods Joe F. Hair Jr. 2019-11-05 In an era of big data and data analytics, how can managers make decisions based on almost unlimited information, not to mention hiring and retaining individuals with the required data analytics skills? The new fourth edition of Essentials of Business Research Methods explains research methods and analytical techniques for individuals who aren't data scientists. The authors offer a straightforward, hands-on approach to the vital managerial process of gathering and using data to make relevant and timely business decisions. They include critical topics, such as the increasing role of online research, ethical issues, privacy matters, data analytics, customer relationship management, how to conduct information-gathering activities more effectively in a rapidly changing business environment, and more. This is also the only text that includes a chapter on qualitative data analysis, and the coverage of quantitative data analysis is more extensive as well as much easier to understand than in other texts. A realistic continuing case used throughout the book, applied research examples, and ethical dilemma mini cases enable upper-level undergraduate and postgraduate students to see how business research information is used in the real world. This comprehensive textbook is supported by a range of online resources, including instructors' manuals, PowerPoint slides, and test banks.

Essentials of Aviation Management Julie F. Rodwell 2015-07-14

Databases for Small Business Anna Manning 2015-11-19 This book covers the practical aspects of database design, data cleansing, data analysis, and data protection, among others. The focus is on what you really need to know to create the right database for your small business and to leverage it most effectively to spur growth and revenue. Databases for Small Business is a practical handbook for entrepreneurs, managers, staff, and professionals in small organizations who are not IT specialists but who recognize the need to ramp up their small organizations' use of data and to round out their own business expertise and office skills with basic database proficiency. Anna Manning—a data scientist who has worked on database design and data analysis in a computer science university research lab, her own small business, and a nonprofit—walks you through the progression of steps that will enable you to extract actionable intelligence and maximum value from your business data in terms of marketing, sales, customer relations, decision making, and business strategy. Dr. Manning illustrates the steps in the book with four running case studies of a small online business, an engineering startup, a small legal firm, and a nonprofit organization. Databases for Small Business teaches non-techie entrepreneurs and professionals how to: Design a small business database from scratch Extract the maximum profit from your data Follow guidance on data protection law Effectively use data collection and data cleansing techniques Train staff to leverage your data

Business Ricky W. Griffin 2004 For Introduction to Business courses. This best-selling text by Ricky Griffin and Ronald Ebert provides students with a comprehensive overview of all the important functions of business. Each edition has introduced cutting-edge firsts while ensuring the underlying principles that guided its creation, Doing the Basics Best, were retained. The seventh edition focuses on three simple rules- Learn, Evaluate, Apply. - NEW- Chapter 2: Understanding the Environments of Business - This new chapter puts business operations in contemporary context, explaining the idea of organizational boundaries and describing the ways in which elements from multiple environments cross those boundaries and shape organizational activities. This chapter sets the stage as an introduction to some of the most important topics covered in the rest of the book, for example: - The Economics Environment includes the role of aggregate output, standard of living, real growth rate; GDP per capita; real GDP; purchasing power parity; and the Consumer Price Index. - The Technology Environment includes special attention to new tools for competitiveness in both goods and services and business process technologies, plus e

Essentials of Economics Cynthia Hill 2013-09-20 Schiller's Essentials of Economics is the market leader for the one-semester survey course, praised for its strong policy focus and core theme of seeking the best possible answers to the basic questions of WHAT, HOW, and FOR WHOM to produce. The 9th edition is benefitted by SmartBook, the first adaptive reading experience designed to engage students with the content in an active and dynamic way, as opposed to the passive and linear reading experience they are used to. As a result, students are more likely to master and retain important concepts in the survey course. As in previous editions, students are confronted early on with the reality that the economy doesn't always operate optimally, either at the macro or micro level, and are encouraged to examine the policy challenge of finding the appropriate mix of market reliance and government regulation that generates the best possible outcomes. In addition to the suite of resources available within Connect Economics, over 100 key topics are reinforced with interesting and innovative videos on YouTube, provided to help non-majors see the relevance of economics. Connect is the only integrated learning system that empowers students by continuously adapting to deliver precisely what they need, when they need it, and how they need it, so that your class time is more engaging and effective.

Entrepreneurship & Management

Manjunath V.S. 2010-09

An Introduction to Statistical Learning Gareth James 2013-06-24 An Introduction to Statistical Learning provides an accessible overview of the field of statistical learning, an essential toolset for making sense of the vast and complex data sets that have emerged in fields ranging from biology to finance to marketing to astrophysics in the past twenty years. This book presents some of the most important modeling and prediction techniques, along with relevant applications. Topics include linear regression, classification, resampling methods, shrinkage approaches, tree-based methods, support vector machines, clustering, and more. Color graphics and real-world examples are used to illustrate the methods presented. Since the goal of this textbook is to facilitate the use of these statistical learning techniques by practitioners in science, industry, and other fields, each chapter contains a tutorial on implementing the analyses and methods presented in R, an extremely popular open source statistical software platform. Two of the authors co-wrote *The Elements of Statistical Learning* (Hastie, Tibshirani and Friedman, 2nd edition 2009), a popular reference book for statistics and machine learning researchers. *An Introduction to Statistical Learning* covers many of the same topics, but at a level accessible to a much broader audience. This book is targeted at statisticians and non-statisticians alike who wish to use cutting-edge statistical learning techniques to analyze their data. The text assumes only a previous course in linear regression and no knowledge of matrix algebra.

Principles of Management Openstax 2022-03-25 Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well as behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters. Contributing Authors David S. Bright, Wright State University Anastasia H. Cortes, Virginia Tech University Eva Hartmann, University of Richmond K. Praveen Parboteeah, University of Wisconsin-Whitewater Jon L. Pierce, University of Minnesota-Duluth Monique Reece Amit Shah, Frostburg State University Siri Terjesen, American University Joseph Weiss, Bentley University Margaret A. White, Oklahoma State University Donald G. Gardner, University of Colorado-Colorado Springs Jason Lambert, Texas Woman's University Laura M. Leduc, James Madison University Joy Leopold, Webster University Jeffrey Muldoon, Emporia State University James S. O'Rourke, University of Notre Dame

Concepts of Biology Samantha Fowler 2018-01-07 Concepts of Biology is designed for the single-semester introduction to biology course for non-science majors, which for many students is their only college-level science course. As such, this course represents an important opportunity for students to develop the necessary knowledge, tools, and skills to make informed decisions as they continue with their lives. Rather than being mired down with facts and vocabulary, the typical non-science major student needs information presented in a way that is easy to read and understand. Even more importantly, the content should be meaningful. Students do much better when they understand why biology is relevant to their everyday lives. For these reasons, Concepts of Biology is grounded on an evolutionary basis and includes exciting features that highlight careers in the biological sciences and everyday applications of the concepts at hand. We also strive to show the interconnectedness of topics within this extremely broad discipline. In order to meet the needs of today's instructors and students, we maintain the overall organization and coverage found in most syllabi for this course. A strength of Concepts of Biology is that instructors can customize the book, adapting it to the approach that works best in their classroom. Concepts of Biology also includes an innovative art program that incorporates critical thinking and clicker questions to help students understand--and apply--key concepts.

Essentials of Business Communication Mary Ellen Guffey 2015-01-01 A trusted market leader, Guffey/Loewy's ESSENTIALS OF BUSINESS COMMUNICATION, 10E presents a streamlined approach to business communication that includes unparalleled learning resources for instructors and students. ESSENTIALS OF BUSINESS COMMUNICATION includes the authoritative text and a self-teaching grammar and mechanics handbook at the back of the text as well as extraordinary print and digital exercises designed to build grammar, punctuation, and writing skills. As students learn basic writing skills, they are encouraged to apply these skills to a variety of e-mails, memos, letters, reports, and resumes. Redesigned, updated model documents and extensively updated exercises and activities introduce students to the latest business communication practices. The latest edition of this award-winning text features complete coverage of social media communication, electronic messages, and digital media to prepare students for workplace communication success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Cengage Advantage Books: Business Law Today, The Essentials: Text and Summarized Cases Roger LeRoy Miller 2013-01-04 Interesting, clear, and applied, BUSINESS LAW TODAY: THE ESSENTIALS is your concise guide to the law and what it means in the business world--from contracts and secured transactions to warranties and government regulations. Easy to understand with an engaging writing style that is matched by vibrant visuals, BUSINESS LAW TODAY includes coverage of contemporary topics that impact not only the business world, but your life such as identity theft. Fascinating features and intriguing cases highlight the material's practicality. The text's companion website includes resources to help you study, such as sample answers to selected end-of-chapter business scenarios and case problems (one per chapter) ; Internet exercises; and interactive quizzes for every chapter. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Music Law in the Digital Age Allen Bargfrede 2017-05-01 (Berklee Press). With the free-form exchange of music files and musical ideas online, understanding copyright laws has become essential to career success in the new music marketplace. This cutting-edge, plain-language guide shows you how copyright law drives the contemporary music industry. By looking at the law and its recent history, you will understand the new issues introduced by the digital age, as well as continuing issues of traditional copyright law. Whether you are an artist, lawyer, entertainment Web site administrator, record label executive, student, or other participant in the music industry, this book will help you understand how copyright law affects you, helping you use the law to your benefit. \* How do you get fair compensation for your work and avoid making costly mistakes? \* Can you control who is selling your music on their website? \* Is it legal to create mash-ups? \* What qualifies as fair use? \* How do you clear another artist's samples to use in your own recordings? \* What is the Creative Commons/Copyleft movement? \* How do you clear music for use in an online music service or store? \* Who decides who gets paid how much and by whom? You will learn the answers to these questions as well as: \* The basics of copyright law, looking at the Copyright Act while explaining it in plain language \* How revenue streams for music are generated under copyright law \* The reasoning behind high-profile court decisions related to copyright violations \*What licenses are needed for the legal online delivery of music \* The intricacies of using music on sites like YouTube, Pandora, and Spotify \* Deficiencies in current copyright law and new business model ideas

College Physics Paul Peter Urone 1997-12

Listening to Music Craig Wright 2007-01-25 Compact disc contains 25 tracks of music by different performers as listed in the text.

Smith and Roberson's Business Law Richard A. Mann 2016-12-05 Today's most complete, credible, and authentic business law book, SMITH & ROBERSON'S BUSINESS LAW, 17E by Richard A. Mann and Barry S. Roberts continues a long tradition of accurate and consistent coverage of the latest issues and emerging trends. This updated classic delivers a detailed presentation of business law that covers all topics included in the business law section of the certified public accountant (CPA) exam. In addition, this book covers the legal responsibilities and liabilities of accountants and the corporate governance portion of business environment and concepts sections of the CPA exam. End-of-chapter cases offer a blend of landmark and current decisions edited to preserve a large portion of the language of the court. Proven, comprehensive, and up-to-date, this trusted book challenges and engages readers to ensure they gain a solid understanding of modern business law. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

In Search of Excellence Thomas J. Peters 2012-11-27 The "Greatest Business Book of All Time" (Bloomsbury UK), In Search of Excellence has long been a must-have for the boardroom, business school, and bedside table. Based on a study of forty-three of America's best-run companies from a diverse array of business sectors, In Search of Excellence describes eight basic principles of management -- action-stimulating, people-oriented, profit-maximizing practices -- that made these organizations successful. Joining the HarperBusiness Essentials series, this phenomenal bestseller features a new Authors' Note, and reintroduces these vital principles in an accessible and practical way for today's management reader.

Astronomy Andrew Fraknoi 2017-12-19 Astronomy is written in clear non-technical language, with the occasional touch of humor and a wide range of clarifying illustrations. It has many analogies drawn from everyday life to help non-science majors appreciate, on their own terms, what our modern exploration of the universe is revealing. The book can be used for either a one-semester or two-semester introductory course (bear in mind, you can

customize your version and include only those chapters or sections you will be teaching.) It is made available free of charge in electronic form (and low cost in printed form) to students around the world. If you have ever thrown up your hands in despair over the spiraling cost of astronomy textbooks, you owe your students a good look at this one. Coverage and Scope Astronomy was written, updated, and reviewed by a broad range of astronomers and astronomy educators in a strong community effort. It is designed to meet scope and sequence requirements of introductory astronomy courses nationwide. Chapter 1: Science and the Universe: A Brief Tour Chapter 2: Observing the Sky: The Birth of Astronomy Chapter 3: Orbits and Gravity Chapter 4: Earth, Moon, and Sky Chapter 5: Radiation and Spectra Chapter 6: Astronomical Instruments Chapter 7: Other Worlds: An Introduction to the Solar System Chapter 8: Earth as a Planet Chapter 9: Cratered Worlds Chapter 10: Earthlike Planets: Venus and Mars Chapter 11: The Giant Planets Chapter 12: Rings, Moons, and Pluto Chapter 13: Comets and Asteroids: Debris of the Solar System Chapter 14: Cosmic Samples and the Origin of the Solar System Chapter 15: The Sun: A Garden-Variety Star Chapter 16: The Sun: A Nuclear Powerhouse Chapter 17: Analyzing Starlight Chapter 18: The Stars: A Celestial Census Chapter 19: Celestial Distances Chapter 20: Between the Stars: Gas and Dust in Space Chapter 21: The Birth of Stars and the Discovery of Planets outside the Solar System Chapter 22: Stars from Adolescence to Old Age Chapter 23: The Death of Stars Chapter 24: Black Holes and Curved Spacetime Chapter 25: The Milky Way Galaxy Chapter 26: Galaxies Chapter 27: Active Galaxies, Quasars, and Supermassive Black Holes Chapter 28: The Evolution and Distribution of Galaxies Chapter 29: The Big Bang Chapter 30: Life in the Universe Appendix A: How to Study for Your Introductory Astronomy Course Appendix B: Astronomy Websites, Pictures, and Apps Appendix C: Scientific Notation Appendix D: Units Used in Science Appendix E: Some Useful Constants for Astronomy Appendix F: Physical and Orbital Data for the Planets Appendix G: Selected Moons of the Planets Appendix H: Upcoming Total Eclipses Appendix I: The Nearest Stars, Brown Dwarfs, and White Dwarfs Appendix J: The Brightest Twenty Stars Appendix K: The Chemical Elements Appendix L: The Constellations Appendix M: Star Charts and Sky Event Resources

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