

Absolute Beginner S Guide To Quattro Pro X3 Elaine Marmel

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The Software Developer's Complete Legal Companion Thorne D. Harris 1994 Software piracy costs programmers and developers over one-half billion dollars annually. Why take chances? The Software Developer's Complete Legal Companion provides all the practical legal information that software developers need to protect themselves. The accompanying disk includes agreements for licensing, software authorization, assignments, marketing, confidentiality and nondisclosure, and more.

Introduction to Social Media Marketing Todd Kelsey 2017-06-21 Easily understand the most important tools and skills in social media marketing. You'll be exposed to Facebook pages and ads, work with Twitter and LinkedIn, save time with Hootsuite, and learn social media monitoring. If you are completely new to social media marketing and you want to learn the basics, this guide will introduce you to the content quickly.

Introduction to Social Media Marketing has a particular focus on ROI (return on investment), to help you think critically about the value social media could bring a business or organization. You'll explore the question of whether or not it's worth it to invest time and money in each social media channel. What You'll Learn Understand basic functions for most social media tools, including how to get up and running See the benefits of social media tools and which one you should use for specific purposes Calculate the real ROI expected from using specific tools Utilize social media monitoring and analytics Who This Book Is For Those who need to get up to speed on a broad range of social media tools and techniques for business or personal use. This book is also suitable as a student reference.

The Absolute Beginner's Guide to Domination Mistress Absolute 2015-03-12 Mistress Absolute created the Absolute Beginner's Guides to help educate sexual adventurers in the field of kink, with original full-colour illustrations by Satine Phoenix. This edition focuses on the art of Domination. As a professional Dominatrix, Mistress Absolute knows more than most about control. This guide dispels myths of what Domination is all about and with practical advice, examples and suggestions takes the reader on a personal journey of discovering their own style of

Domination.www.absolutebeginnersguide.co.uk

Scrivener Absolute Beginner's Guide Jennifer Ackerman Kettell 2013-06-26 Far more than a word processor, Scrivener helps you organize and brainstorm even the most complex writing project, bring together your research, and write more efficiently and successfully than ever before. Long available for Mac, there's now a Windows version, too. Thousands of writers and aspiring writers are discovering this powerful, low-cost tool. Now, there's an up-to-the-minute, easy guide to the latest versions of Scrivener for both Mac and Windows: Scrivener Absolute Beginner's Guide . Written by working novelist and experienced computer book author Jennifer Kettell, this guide doesn't just present features and menus: it presents Scrivener in the context of your creative workflow, so you can make the most of this amazing software. Kettell draws on years of Scrivener experience and private tutoring to help you use Scrivener in both fiction and non-fiction projects, including screenwriting and academic writing. This book is as authoritative as it gets. Kettell not only wrote it in Scrivener: screen captures show her work in progress, and identify powerful ways to use Scrivener to improve productivity. Her book has been tech edited by the Literature & Latte software team member who serves as main liaison for the Scrivener Windows product to ensure that the Windows version is covered as thoroughly as the Mac version. You'll learn how to: · Integrate Scrivener into your own personal workflow · Get to know Scrivener's interface and customize it to your workstyle · Write, organize, storyboard, plot, and edit your document · Create custom templates to manage manuscripts, brainstorming, and research · Use keywords and metadata to keep track of complex projects · Track your progress and backing up your work · Generate a completed manuscript · Create an e-book from your manuscript · Discover new uses for Scrivener Throughout, Kettell clearly identifies differences between the Mac and Windows versions of Scrivener, so you're never frustrated by searching for a feature that isn't there. Scrivener Absolute Beginner's Guide is simple, clear, non-technical, and written from the viewpoint of a professional writer for other writers. It's the Scrivener guide thousands of writers have been waiting for.

JavaScript Absolute Beginner's Guide Kirupa Chinnathambi 2019-11-22 JavaScript Absolute Beginner's Guide serves as an easy-to-understand tutorial on both scripting basics and JavaScript itself. The book is written in a clear and very personable style with an extensive use of practical, complete examples. The book is filled with large, full-color illustrations and all the programming code is displayed in color to help the beginner understand the key components and structure of the language.

Absolute Beginner's Guide to Microsoft Office Outlook 2003 Ken Slovak 2003 A guide to Microsoft Outlook covers such topics as managing a calendar, sending and receiving e-mail, working with address books, and using notes and journals.

Absolute Beginner's Guide to WordPerfect 12 Laura Acklen 2004-07-01 Highlights new features, provides tips and tricks, and shows readers how to get the most out of WordPerfect 12.

Absolute Beginner's Guide to WordPerfect 11 Laura Acklen 2004 Absolute Beginner's Guide to WordPerfect 11 teaches you how to create many different types of documents. Letters, invoices, lists, financial reports, newsletters, invitations, legal pleadings, mini-spreadsheets, presentation materials with graphics, tables of contents and footnotes - WordPerfect can do all this and more. This book takes you step-by-step through the most essential tasks with plenty of illustrations that show you where you should be. It will seem as if someone is sitting right next to you, explaining the features and telling you exactly what to do. After working through this book, you'll graduate from an Absolute Beginner to a WordPerfect Expert.

The Absolute Beginner's Guide to Taking Great Photos Jim Miotke 2002 Say Che-e-e-se! Do your photos always come back overexposed, out of focus, or with someone's head cut off? Never fear. Help has arrived. The Absolute Beginner's Guide to Taking Great Photos will take you from the point-and-pray method of taking pictures to shooting with confidence. In this simple and clear how-to guide, you'll learn: ·Which camera is

right for you ·How to correct common photo mistakes ·The top ten tips for taking great pictures ·And much more! "An excellent starting point for anyone interested in photography. It will help readers take better pictures." —Peter K. Burian, contributing editor, Photo Life magazine
Cumulative Book Index 1998 A world list of books in the English language.

Quattro Pro 5 Made Easy Lisa Biow 1993-02 If you want to get productive results with the latest release of this popular spreadsheet for IBM PCs and compatibles in an amazingly short amount of time, this step-by-step guide is the answer. This guide is packed with examples and hands-on exercises to help you become a master with minimum effort. Included are all the basics, and more advanced topics. (Osborne/McGraw-Hill)

Project Management Absolute Beginner's Guide Greg Horine 2017-02 Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn: * Master the key skills and qualities every project manager needs * Lead projects, don't just "manage" them * Avoid 15 most common mistakes new project managers make * Learn from troubled, successful, and "recovered" projects * Set the stage for success by effectively defining your project * Build a usable project plan and an accurate work breakdown structure (WBS) * Create budgets and schedules that help you manage risk * Use powerful control and reporting techniques, including earned value management * Smoothly manage project changes, issues, risks, deliverables, and quality * Manage project communications and stakeholder expectations * Organize and lead high-performance project teams * Manage cross-functional, cross-cultural, and virtual projects * Work successfully with vendors and Project Management Offices * Make the most of Microsoft Project and new web-based alternatives * Get started with agile and "critical chain" project management * Gain key insights that will accelerate your learning curve * Know how to respond to real-life situations, not just what they teach you in school

Learn Piano Brian McGravey 2017-12-23 This is the first book in the series "Learn Piano: A Complete Guide from Beginner to Pro." This series will teach you everything you ever wanted to know about playing the piano or keyboard in a way that is accessible to music students of any age. This volume starts with the absolute basics such as: learning the names of the keys, learning to read sheet music, learning basic chords and scales and much more! Each book in the series contains 35 songs and several additional assignments to help you play like the pros! This series is an all-in-one course for the modern pianist. All songs featured in this series are available on www.youtube.com/learnpianocompleteguide as well as many video tutorials/lessons of new concepts.

Absolute Beginner's Guide to Computer Basics Michael Miller 2007 New edition of best-seller shows users how to get the most out of their PCs And The Internet – updated to cover Vista.

Joyce in the Belly of the Big Truck; Workbook Joyce A. Cascio 2005-05

Absolute Beginner's Guide to WordPerfect X3 Ernest Adams 2006-01-27 Update to the most popular WordPerfect book on the market! Whether you just bought a computer that has WordPerfect installed or you need to learn it for use at the office, Absolute Beginner's Guide to WordPerfect X3 will have you up and running with the latest version of WordPerfect in no time. Endorsed by Corel, the makers of WordPerfect, this is the best beginning level guide available. It is organized in an easy-to-follow, progressive format, teaching you the most common features so that you can

easily navigate the program and build complex documents.

Microsoft Surface Pro 4 Stewart Melart 2015-11-19 The new Windows Surface Pro 4 is a new and unique generation of computers. It is a laptop and tablet in one powered by Windows 10. It comes with new and amazing features suitable for everyone. Since it has been released, it has gotten great feedback from its user worldwide. Surface Pro 4 is much faster, lighter and easier to use.

A Complete Guide to Programming in C++ Ulla Kirch-Prinz 2002 This guide was written for readers interested in learning the C++ programming language from scratch, and for both novice and advanced C++ programmers wishing to enhance their knowledge of C++. The text is organized to guide the reader from elementary language concepts to professional software development, with in depth coverage of all the C++ language elements en route.

Absolute Beginner's Guide to Computer Basics, Fourth Edition Michael Miller 2007 &> Who knew how simple computers could be? What can you do with your new PC? The sky's the limit! Absolute Beginner's Guide to Computer Basics will show you how to set up and configure your PC, including how to connect to the Internet. Then you'll learn how to fix your digital photos, create digital scrapbooks, download digital music to your iPod, burn your own custom CDs, watch DVD movies, write letters and memos, balance your checkbook, and create show-stopping presentations. And if you need more computing horsepower, you'll even learn how to upgrade your PC and add new peripherals. It's all easy, thanks to Michael Miller's step-by-step instructions and helpful advice! Now updated for both Windows Vista™ and Windows® XP, Absolute Beginner's Guide to Computer Basics will have you using your new PC in no time! Here's a preview of what you'll find inside: Learn how to set up and configure your new computer, and install new computer hardware and software Get the scoop on how to work with Microsoft Windows XP or Windows Vista, and how to personalize it just for you Learn how to use the most popular computer programs-including Microsoft® Word, Microsoft® Works, Microsoft® Money, and Quicken Connect to the Internet for web surfing, email, instant messaging, blogging, and podcasts-and create your own MySpace page Become a digital media pro-learn to work with digital cameras and photos, download and listen to digital music, and burn your own CDs and DVDs Find out how to protect your PC from spam, viruses, spyware, and computer attacks Learn how to set up a wireless home network and share your Internet connection with multiple PCs Introduction I Getting Started 1 Understanding Desktop PCs 2 Understanding Notebook PCs 3 Setting Up Your New Computer System II Using Windows 4 Getting to Know Windows Vista 5 Using Windows XP on Older Computers 6 Personalizing Windows 7 Working with Files, Folders, and Disks III Upgrading and Maintaining Your System 8 Adding New Hardware and Devices to Your System 9 Setting Up a Home Network 10 Performing Routine Maintenance 11 Dealing with Common Problems 12 Protecting Your PC from Viruses, Spam, and Other Online IV Using Computer Software 13 Installing New Software 14 The Suite Spot: Working with Microsoft Works and Microsoft 15 Letters, Memos, and More: Working with Microsoft Word 16 Crunching Numbers: Working with Microsoft Excel 17 Presenting Yourself: Working with Microsoft PowerPoint 18 Banking and Beyond: Work...

Photoshop Andrew Mckinnon 2015-10-20 Create Amazing Results on Photoshop!What if you're totally new to Photoshop?Photoshop: Absolute Beginners Guide To Mastering Photoshop And Creating World Class Photos, you'll receive a thorough grounding in the basics. You'll learn how to operate the:* Menu Bar* Option Bar* Toolbox* Palette Well * PalettesYou'll also learn how to touch-up, color correct, and enhance your images!How can you dig deeper into Photoshop?Photoshop: Absolute Beginners Guide To Mastering Photoshop And Creating World Class Photos explains palates in-depth, including layers, adjustments, and text. You'll learn about the color channels, picker, and swatches.How can you create new designs in Photoshop?You'll learn all about drawing, and how to use a variety of tools:* Shape and Line* Brush * Pencil * Paint Bucket* Gradient * EraserYou'll also learn how to use filters for added texture and other effects!Photoshop: Absolute Beginners Guide To Mastering Photoshop And Creating World Class Photos also teaches you 120 Top Photoshop Tips and Tricks. You'll learn how to get HDR style

results in Photoshop by using layers, and discover 5 Tips for Shooting and Creating Successful HDR Photos! Start reading Photoshop: Absolute Beginners Guide To Mastering Photoshop And Creating World Class Photos now, and start making your creative ideas a reality! Everything is hard at the beginning, but with great guides, comes great results!

Constructing, Using, and Interpreting Spreadsheets Philip Wolny 2010-08-15 There are certain computer skills that are both essential to employability and incredibly useful in everyday life. The ability to construct, use, and interpret spreadsheets is one of these skills. Familiarity with spreadsheet programs is an increasingly obligatory prerequisite for any office job, As is the creation, maintenance, and effective interpretation of spreadsheets and their data. Spreadsheets are an essential professional and academic asset and a useful personal tool. This book tells readers everything they need to know to get started creating spreadsheets for various tasks and utilities; plugging in relevant data; maintaining, updating, and revising the spreadsheet; and drawing accurate conclusions from the processed data. With step-by-step instructions for various standard tasks, this book makes working with spreadsheets both fun and easy.

The Absolute Beginner's Guide to Coding Using Scratch Nicole Yaroch 2016-04-18 Do you want to learn to code but have no idea where to get started? This book was created after many years teaching middle and high-schoolers how to code and observing where they struggled to learn certain basic coding concepts. In this book, we introduce coding in easily digestible chunks so you do not feel overwhelmed or discouraged. It will guide you through writing your first program with carefully worded explanations and helpful pictures. At the same time, you will learn the fundamentals of coding, including repeat loops, variables, functions, if-statements, recursion, and lists. All programs in the book are created with Scratch, a coding language developed specifically for beginner programmers by scientists at the Massachusetts Institute of Technology. Scratch is free and runs in an internet browser, so you do not have to buy or install any special software on your computer.

First Time Felting Ruth Lane 2019-09-03 In First Time Felting, felting and fiber expert Ruth Lane teaches a class for absolute beginners on three classic methods of felting. Start by learning about the various types of wool fibers used for felting, preparing them for the process, and simple methods for dyeing. Next, discover the basic supplies and techniques for needle felting, wet felting, and nuno felting. You'll use those essential skills to make fun, easy projects—artworks, embellished fashions, three-dimensional figures, and more—skills you'll turn to again and again to create your own original pieces!

FileMaker Pro 13 Absolute Beginner's Guide Tim Dietrich 2014-12-04 Make the most of FileMaker Pro 13—without becoming a technical expert! This book is the fastest way to create FileMaker Pro databases that perform well, are easy to manage, solve problems, and achieve your goals! Even if you've never used FileMaker Pro before, you'll learn how to do what you want, one incredibly clear and easy step at a time. FileMaker Pro has never, ever been this simple! Who knew how simple FileMaker® Pro 13 could be? This is the easiest, most practical beginner's guide to using the powerful new FileMaker Pro 13 database program...simple, reliable instructions for doing everything you really want to do! Here's a small sample of what you'll learn: • Get comfortable with the FileMaker Pro environment, and discover all you can do with it • Create complete databases instantly with Starter Solutions • Design custom databases that efficiently meet your specific needs • Identify the right tables, fields, and relationships; create new databases from scratch • Expand your database to integrate new data and tables • Craft layouts that make your database easier and more efficient to use • Quickly find, sort, organize, import, and export data • Create intuitive, visual reports and graphs for better decision-making • Use scripts to automate a wide variety of routine tasks • Safeguard databases with accounts, privileges, and reliable backups • Share data with colleagues running iPads, iPhones, Windows computers, or Macs • Take your data with you through FileMaker Go • Master expert tips and hidden features you'd never find on your own • And much more...

C Programming Absolute Beginner's Guide Greg M. Perry 2013 Provides instructions for writing C code to create games and mobile applications

using the new C11 standard.

Project Management Absolute Beginner's Guide Greg Horine 2017-02-09 This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn:

- Master the key skills and qualities every project manager needs
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- Use powerful control and reporting techniques, including earned value management
- Smoothly manage project changes, issues, risks, deliverables, and quality
- Manage project communications and stakeholder expectations
- Organize and lead high-performance project teams
- Manage cross-functional, cross-cultural, and virtual projects
- Work successfully with vendors and Project Management Offices
- Make the most of Microsoft Project and new web-based alternatives
- Get started with agile and "critical chain" project management
- Gain key insights that will accelerate your learning curve
- Know how to respond to real-life situations, not just what they teach you in school

Absolute Beginner's Guide to Fly Fishing John Symonds 2021-06-29 Improve your angling skills with this comprehensive guide for beginners and experts alike A licensed guide in the UK, John Symonds fishes with anglers of all talent levels, from rank beginners to experienced old-timers. He has seen the common mistakes that many fly fishers make and, over the years, has developed lessons that help anglers overcome their mistakes and really improve their fly-fishing prowess. In this book, Symonds teaches: Basic skills, from stringing your fly rod to tying on backing, fly line, leader, and tippet How to make casts for a variety of stream and lake conditions How to figure out what fish are feeding on, and then picking the proper imitation How to determine where fish are in lake or river Tips on using dry flies, nymphs, streamers, and caddis imitations And much, much more! Symonds learned to fly fish through trial and error. As he did, he came to realize that finding good, basic information was difficult to come by. He fills that niche with this helpful little guidebook that is guaranteed to elevate your level of fishing.

Symantec C++ Dan Parks Sydow 1994 This book covers the basics of object-oriented programming as they relate to the existing Macintosh systems as well as the PowerPC. The unusual and unique approach of this book centers around the Macintosh Simulator C++, an interactive computer-based training tool. Macintosh Simulator C++, along with this book, provides a fully-integrated learning environment.

Software Engineering for Absolute Beginners Nico Loubser 2021-01-31 Start programming from scratch, no experience required. This beginners' guide to software engineering starts with a discussion of the different editors used to create software and covers setting up a Docker environment. Next, you will learn about repositories and version control along with its uses. Now that you are ready to program, you'll go through the basics of Python, the ideal language to learn as a novice software engineer. Many modern applications need to talk to a database of some kind, so you will explore how to create and connect to a database and how to design one for your app. Additionally you will discover how to use Python's Flask microframework and how to efficiently test your code. Finally, the book explains best practices in coding, design, deployment, and

security. Software Engineering for Absolute Beginners answers the question of what topics you should know when you start out to learn software engineering. This book covers a lot of topics, and aims to clarify the hidden, but very important, portions of the software development toolkit. After reading this book, you, a complete beginner, will be able to identify best practices and efficient approaches to software development. You will be able to go into a work environment and recognize the technology and approaches used, and set up a professional environment to create your own software applications. What You Will Learn Explore the concepts that you will encounter in the majority of companies doing software development Create readable code that is neat as well as well-designed Build code that is source controlled, containerized, and deployable Secure your codebase Optimize your workspace Who This Book Is For A reader with a keen interest in creating software. It is also helpful for students.

The Absolute Beginner's Guide to Showing Your Dog Cheryl S. Smith 2001 The Blue-Ribbon source for showing your dog. Showing your dog can be great fun! You know your dog has what it takes to be a champion, but how do you get started? Inside is everything you need to know about the rewarding world of the dog show circuit. This easy-to-read guide will help you discover whether the show ring is the right place for you and your dog, learn the basics of training, and develop the skills for successful showing. In the end, both you and your dog will be ready to succeed in the show ring! "A comprehensive how-to manual that encompasses every level of experience." —Corky Vroom, president, Professional Handlers' Association "Masterfully written, offering insight and tips for both aspiring and experienced dog show enthusiasts. By far the most complete book on the market." —Susand Bulanda, senior conformation judge, UKC "Demystifies the sport of dogs without erasing the wondrous mystique of the art, and mentors the novice through the world of dog shows." —Lilian S. Barber, exhibitor, breeder, and AKC judge "If you've ever wondered about dog shows, shown a dog, or wanted to try it, this book is tailor-made for you." — Darlene Arden, author, The Irrepressible Toy Dog

Absolute Beginner's Guide to Corel WordPerfect 10 Laura Acklen 2003 Guides novice users through the basic concepts and skills of WordPerfect, covering such topics as Reveal Codes, file management, tables, bulleted lists, and Quattro Pro.

Special Edition Using WordPerfect Office X3 Ernest Adams 2006-04-04 Special Edition Using WordPerfect Office X3 is crammed full of tips, tricks, and practical examples that you won't find anywhere else! Covering all of the applications within WordPerfect Office Standard including WordPerfect, Quattro Pro, and Presentations, this is an all-inclusive reference for every user. Whether you are just looking to learn the new features of the latest version or need to know how to use the entire feature set more effectively, this book will answer all the questions you have along the way.

Absolute Beginner's Guide to Quattro Pro X3 Elaine Marmel 2006-02-08 More and more people are learning the advantages of using Corel's Quattro Pro over other spreadsheet applications. If you have joined their ranks, this book is for you! Absolute Beginner's Guide to Quattro Pro X3 is endorsed by Corel, and offers a straight-forward, no-nonsense approach to the basics. With the help of this book, you will learn how to efficiently manage, analyze, report, and share data, and then move on to more advanced features.

Outlook 2013 Absolute Beginner's Guide Diane Poremsky 2013-03-18 Make the most of Outlook2013 -- without becoming a technical expert! Outlook 2013 Absolute Beginner's Guide is the fastest way to get comfortable and productive with the newest version of Outlook, use its powerful new tools, and extend it to the web and the latest mobile devices. Whether you're new to Outlook or you're one of the millions who've used previous versions, this practical, approachable book will show you how to do exactly what you want, one incredibly clear and easy step at a time. World-renowned Outlook tutorial author Diane Poremsky reveals Outlook2013's power, helps you quickly master its updated interface, and teaches you how to do all this, and more: * Use Peeks to instantly find what you need without changing views * Set up email just the way you

want, and sync only your newest mail * Completely control message flow, and regain control over your email life * Use advanced email features such as message tracking and deferred delivery * Create and work with calendar appointments and meeting invitations * Publish and share your calendar * Use Contacts, Tasks, and To-Do Lists more efficiently * Link Outlook to social networks * Sync and share Outlook data, and use powerful Exchange and SharePoint sharing features * Track your life with Color Categories, Folders, and Outlook 2013's improved Search * Run mail/email merges from within Outlook * Efficiently manage and protect your Outlook data files

Super Easy Knitting for Beginners Carri Hammett 2022-08-02 Super Easy Knitting for Beginners is the only guide you will need to get started, teaching you knitting through fun and simple projects that will build your confidence as you go.

The Absolute Beginners Guide: Making Wire Jewelry Martine Callaghan 2012-08-29 Get wrapped up in The Absolute Beginners Guide: Making Wire Jewelry, the fourth book in the successful Absolute Beginners Guide series. This user-friendly wireworking primer takes readers through the basics of wire types, tools, findings and more. Then it's on to progressive, fun-to-make projects designed to teach fundamental techniques and build confidence every step of the way. Wireworkers will learn how to open and close jump rings, make head pins and earring wires, create wire spirals, wrap, coil, and more! Variations for each project give readers the chance to experiment with many techniques. Aspiring wireworkers will learn, practice, and reinforce skills with a rewarding result: fun, wearable wire jewelry!

The British National Bibliography Arthur James Wells 2007

BetterPhoto Basics Jim Miotke 2011-02-09 Absolutely anyone can take better photos! If you can press a button, you can take great pictures. It's as simple as that. In BetterPhoto Basics, Jim Miotke, founder of the popular online photography school BetterPhoto.com, shares tips and tricks to improve your photos right away, no matter what camera you're using. Too busy to read a book? No problem—flip to any page for an instant tip to use right away! Learn to compose knockout shots, make the most of indoor and outdoor light, and photograph twenty popular subjects, from sunsets and flowers to a family portrait. Those who want to go further get tips on controlling exposure and the secrets behind ten advanced creative techniques. And everyone will appreciate Jim's breakdown of easy fixes to make in Photoshop. No matter what your level of experience, you'll be amazed how easy it is to start taking photos like the pros.

The Absolute Beginner's Guide to Computer Basics Michael Miller 2002-11 Guides beginning users through basic PC operations in Microsoft Windows, demonstrating how to print letters, manage finances, shop online, send and receive e-mail, and customize the desktop.

The Cumulative Book Index 1996